

## Conference App Information

**To download** the conference app Whova, open up the Apple Store or Google Play on your mobile device, and search for “Whova,” or, visit [here](#) in your mobile device’s web browser.

**Sign in** using the email you used for conference registration.

**Note on privacy:** If you want to **limit profile visibility** (so other attendees can’t see your name), you can do that in settings. To find settings, click on upper left letter icon (first letter of your name) at the top of the screen in the app.

**Agenda:** To **search** for a specific workshop title, facilitator, or by a topic, use the green search bar at the top of the screen while viewing **Full Agenda**.

- **Sign up for a workshop** by clicking on the workshop title. Then choose **+Enroll & Add to My Agenda**.
- Please **ONLY SIGN UP FOR ONE WORKSHOP PER SESSION**. *If you are signed up for more than one workshop per session, your pre-registration may be deleted for all sessions.*
- Conference workshops fill up. **If you change your mind and decide not to attend a particular workshop, PLEASE WITHDRAW**. To withdraw, click on My Agenda and then on the check mark for the workshop. This will take you to the main workshop description, where you can click on the check mark next to **Withdraw My Enrollment**.
- Please note: 15 sign up slots per workshop are reserved for in-person (chart paper) sign up on the day of the conference.

**View Agenda by Track:** If you want to view workshops for just session 1, session 2, etc., you can click on Tracks in the green bar at the top of the screen when you are in Agenda.

**Workshop evaluations:** Your feedback is important. After you attend a session, please go to the workshop description page and select “Rate.” This will take you to a 4 question evaluation form (3 rank questions and one comment box). Please write comments. Ratings and comments are private and will only be shared with conference organizers.

**If you need help or support with the app**, please ask a conference volunteer or another conference attendee. This is the first time we have used an app to support NWT SJ; we are all figuring it out together. We welcome feedback — please email [info@nwtsj.org](mailto:info@nwtsj.org) with ideas and suggestions for improvement.

